

## **Guide to Capital Medical University Library**

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## Introduction

Capital Medical University Library was first established in 1960, and its new building was opened in 2002. The modern Library Building takes an area of 13,980 square meters, providing approximately 1,367 study places. The Library's present collection exceeds 1.07 million items, mostly on biology , pharmacy and medical science. The Library is open for 105 hours each week including evenings and weekends, adopting open-stacks management. The Library also strives to develop electronic resources, with more than 80 kinds of database resources, including academic full-text electronic journals and electronic books in Chinese and foreign languages. A comprehensive collection system has been established in the library, incorporating medical literature, books, journals, newspapers, audio and video resources.

Information technologies are widely utilized in the Library. The Library provides 24-hour Internet access to a wide range of e-resources. Users can reserve and renew books, access databases and other online resources via the Library Homepage <https://lib.ccmu.edu.cn/>.

## Xiao Tu



The nickname of the library's WeChat official account is "Xiao Tu". In the "Xiao Tu", you can check the library's collection of books and personal borrowing information, renew books, read e-books, learn English, listen to music... as well as information about

various activities organized by the library, if you want to fully understand and use the various resources of the library, participate in library activities, quickly scan the code and have a try!

## Opening hours

Department	Location	Mon-Fri	Weekend
Periodicals Reading Room	West of the 1F	8:00-22:00	8:00-22:00
Foreign Language Books Reading Room	East of the 1F	8:00-22:00	14:00-22:00
Natural Science Books Reading Room	North of the 1F	8:00-22:00	14:00-22:00
Social Science Books Reading Room	East of the 2F	8:00-11:30	—
		13:30-17:00	
New Books Reading Room	West of the 2F	8:00-22:00	14:00-21:00
Reference Materials Reading Room	East of the 3F	8:00-11:30	—
		13:30-17:00	
Room for Electronic Reading	West of the 3F	8:00-22:00	—
Literature & Art Books	West of the 4F	8:00-11:30	—

Reading Room		13:30-17:00	
Special Collections Room	West of the 5F	Reservation	—
Self-Study Room	Middle on the 3F & 4F	7:00-22:00	7:00-22:00

## Borrow books from the library

Check out the website at [https://opac.ccmu.edu.cn/F?CON\\_LNG=xng](https://opac.ccmu.edu.cn/F?CON_LNG=xng).

1. Check the Foreign BIB Database or UCS Foreign BIB Database check box. If you want to search for books about "hypertension", you can input the search term "hypertension" in the search box and click the "search" button.

Sign-in Search Page My Account Preferences Results List

ExLibris  
OPAC

hypertension

More Options  
Advanced Search

Popular Tags:

Search

☐ Chinese BIB Database ☒ Foreign BIB Database ☐ Vendors' Catalogue ☐ Entire Collection  
☐ UCS Chinese BIB Database ☐ UCS Foreign BIB Database ☐ E-Resources

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2. On the search results page, click the title of the book, such as the second result, to see the detailed information of the book.

ExLibris OPAC Sign-in Search Page My Account Preferences Results List

All Fields  Foreign BIB Database

Sort by:  Display:  Selected Records Whole Set New Search Bro

Records 1 - 10 of 142 (maximum display and sort is 1000 records) **1**

1 <input type="checkbox"/>	<a href="#">Park' s pediatric cardiology for practitioners /</a>	Author: Park, Myung K. Publisher: Elsevier/Saunders, Format:  Books Rating: ★★☆☆	Call No.: CCMUL R725.4 PMK R725.4/PMK Year: 2021 Link:	Items: 1, Items on Loan: 0
2 <input type="checkbox"/>	<a href="#">Lecture notes, a comprehensive guide to renal medicine /</a>	Author: Tarafdar, Surjit, editor. Publisher:  Books Rating: ★★☆☆	Call No.: CCMUL R692 TS R692/TS Year: 2020 Link:	Items: 1, Items on Loan: 0
3 <input type="checkbox"/>	<a href="#">Williams textbook of endocrinology /</a>	Author: Textbook of endocrinology (Philadelphia, Pa.) Publisher: Elsevier, Format:  Books Rating: ★★☆☆	Call No.: CCMUL R58 MS R58/MS Year: 2020 Link:	Items: 1, Items on Loan: 0
4 <input type="checkbox"/>	<a href="#">High-risk &amp; critical care obstetrics /</a>	Author: AWHONN' s high-risk and critical care intrapartum nursing. Publisher: Wolters Kluwer, Format:  Books Rating: ★★☆☆	Call No.: CCMUL R473.71 TNH R473.71/TNH Year: 2019 Link:	Items: 1, Items on Loan: 0

ExLibris OPAC Sign-in Search Page My Account Preferences Results List Previous Search Recommend Purchase

All Fields  Foreign BIB Database

Back to Result List Add to My E-Shelf Save/Mail New Search Recommend Purchase

Record 2 out of 142

Standard Format

Record No.-Book	000038743
ISBN	9781119058045
LC No.	RC918.N43
Title	Lecture notes, a comprehensive guide to renal medicine / edited by Dr. Surjit Tarafdar.
Descr.	x, 328 pages : illustrations (some color) ; 25 cm
Bibliogr.	Includes bibliographical references and index.
Contents	Contents: Clinical Implications of Renal Physiology -- Investigation of Renal Diseases -- Disorders of the Renal Tubules leading to Disturbances of Acid-Base and Potassium -- Renal Stones -- Kidney Cancer -- Acute Kidney Injury -- Chronic Kidney Disease -- Nephrotic syndrome -- Glomerulonephritis -- Renal Vasculitis and Lupus Nephritis -- Renovascular Hypertension, Pregnancy-Related Hypertension and Thrombotic Microangiopathies -- Hereditary and Familial Renal Diseases -- Hepatorenal Syndrome -- Infections of the Kidney -- Diabetic Nephropathy -- Kidney disease in Myeloma and other Monoclonal Gammopathies -- Tubulointerstitial Diseases -- Maintenance Haemodialysis -- Peritoneal Dialysis - Principles, Indications and Common Complications -- Renal Transplantation.
Abstract	"A new edition to the Lecture Notes series, Nephrology Lecture Notes will be the ideal study aid for understanding the fundamentals of nephrology. Presented in the consistent and well-recognised Lecture Notes format, it will cover the required core subject knowledge for trainees in nephrology and for medical students seeking a more in-depth understanding of this complex specialty. The aim is to explain renal diseases in an easy-to-understand and accessible style, aiming to strike a balance between a detailed nephrology textbook and a handbook. The book will be written in lecture notes style, so will be snappy and concise, while covering all the relevant information. The title will include key points, MCQs and clinical cases to aid revision and learning. A new study and revision guide aimed at medical trainees and medical students. Bridges the gap between student and specialist titles. Includes MCQs and Clinical Case discussions to aid revision and learning"--- Provided by publisher.
Subject - Lib.Cong.	<ul style="list-style-type: none"> <li>•Kidneys -- Diseases.</li> <li>•Nephrology.</li> <li>•Nephrotic syndrome -- Complications.</li> </ul>
Add.Entry	•Tarafdar, Surjit, editor.
Global Holdings	All items
Holdings	外文图书借阅室
Tag:	

3. Click on the Holdings, view and record the call No. on the new page, and then go to the foreign book borrowing room to borrow it. Each person can borrow up to 3 books.






Reminder: The borrowing period for each book is 35 days, and the book can be renewed before expiration of this period and without anyone else's appointment.



## Make an appointment for a book

If the book you want to borrow has already been borrowed by someone else, you can make a book reservation!


For example, you want to borrow the book Guyton and Hall textbook of Medical Physiology. You find the information Total Items 1 and On loan 1. You can click the title of the book to make an appointment for it by clicking on “Holdings”.

Guyton and Hall textbook of medical physiology / 

Author: Hall, John E. Call No.: CCMUL R33 HJE R33/HJE  
 Publisher: Year: 2021  
 Format:  Books Link:  
 Rating:  Items: 1, Items on Loan: 1

Park	Sub-library	Call No.	Total Items/On Loan
Autho	外文图书借阅室	R33/HJE	1/ 1
Publis			
Format:	 Books	Link:	
Rating:			Items: 1, Items on Loan: 0




On the new page, click on Request Expand.

  
西文文献库 - Holdings

Hall, John E. (John Edward), 1946- author.  
 Guyton and Hall textbook of medical physiology / John E. Hall, PhD, Michael E. Hall, MD, MS.  
 Fourteenth edition.


Click on the link ("request" or "photo") to make a hold request or photocopy request for an item.  
 Click on an underlined due date to view details about the person borrowing the item.

Select year  Select volume  Select sublibrary  ☐ Hide loaned items

	Description	Item Status	Due Date	Sublibrary	Call No.	No. of Requests
  		Heading : 0349 missing	20230625	外文图书借阅室	R33/HJE	

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Fill in your student ID and password to make an appointment.



In order to place the request, you first have to identify yourself.

User ID/Barcode:

Verification:

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After making an appointment, the holder of this book cannot renew it.

Once the book is returned, you will be notified to come and borrow it.



## **Foreign Languages Books Checkout & Reading Room**

The Foreign Languages Books Checkout & Reading Room collection comprises foreign languages books covering the various fields of knowledge.

### **Borrowing :**

1. For international full-time students, upon presenting a valid student card, readers can borrow books subject to the loan quotas and loan periods.
2. The loan quota for one reader is 6 books including 3 in Chinese and 3 in foreign languages.
3. The load period is 35 days excluding holidays from the date when the book was checked out. If borrowers would like to have an automatic reminder they need to enter their email addresses or cell phone numbers in their library accounts.
4. Any damage to the library materials should be reported to the library staff at the service counter before you borrow the items. If an item is returned in damaged condition, you may be charged for it.
5. All borrowed items must be returned on or before the due date. Failure to return items may result in the suspension of borrowing privileges until items are returned.
6. Replacement fees for losing items vary depending on the item and the library.

7. For more information, please visit Capital Medical University Library website <https://lib.ccmu.edu.cn/> or follow Library WeChat Official Accounts.

### **Rules for using the seminar room**

There are a total of 7 seminar rooms on the fifth floor of the library which can be used for free by teachers and students of our university through appointment. The seminar rooms are all 6-person rooms with three configurations: rooms equipped with 6 independent adjustable computers and projector equipment; rooms with tables, chairs, and projectors; rooms with only tables and chairs.

Appointment method: "Seminar Room Appointment" under the "Reader Service" column on the library homepage or use the website <http://202.204.190.32/> .

#### **Reminder:**

1. Opening hours: 08:30-11:30 am, 13:30-16:30 pm, and 18:30-21:30 pm on weekdays (note: appointments are only available on weekdays, and are not accepted in the afternoon and evening of the 28th of each month due to system maintenance and repair. Appointments will not be accepted on statutory holidays, winter and summer vacations, and weekends);
2. The number of users in the seminar room should be between 3 and 9;

3. Please make an appointment at least 1 day in advance;
4. After a successful appointment, if you fail to arrive at the seminar room on time, please log in to this system in a timely manner to cancel the appointment. Abandoning use without a valid reason is considered an automatic waiver, and the user's appointment qualification will be cancelled for one month;
5. It is forbidden to engage in activities unrelated to the topic and content of the seminar, and the library has the right to cancel their qualification to use the seminar room in violation of regulations;
6. This seminar room is not intended for use as a self-study room;
7. Users are required to comply with national laws and regulations, as well as the rules and regulations of universities and libraries. They are not allowed to make loud noises, eat in the study room, or dismantle indoor facilities without authorization. Users need to maintain the cleanliness of the seminar room and return the equipment to its original location after use;
8. After a successful appointment, you can go to the natural science stack on the first floor of the library or call 83911304 to find a staff to open the door before use; After use, please notify the staff and wait for them to inspect the equipment before leaving.

## Electronic resources

All the electronic resources in the library can be accessed through the home page, which has a list including the common resources and trial resources. Click "More" to view all databases. The following are commonly used and featured resources.

PubMed <https://pubmed.ncbi.nlm.nih.gov/?db=PubMed>

BIOSIS Previews (web of science) <https://www.webofscience.com/wos/biosis/basic-search>

Web of Science Core Collection <https://www.webofscience.com/wos/woscc/basic-search>

ScienceDirect <https://www.sciencedirect.com/>

ClinicalKey <https://www.clinicalkey.com/>

Nature <https://www.nature.com/>

Science <https://www.science.org/>

Springer <https://link.springer.com/>

Ovid <https://ovidsp.ovid.com/autologin.html>

EBSCO <http://search.ebscohost.com/>

Thieme <http://medone-education.thieme.com/>

Wiley Online Library Journals <https://onlinelibrary.wiley.com/>

OUP Jouranls <https://academic.oup.com/journals/>

OUP Ebooks <http://oxfordmedicine.com/>

Springer Protocols <https://experiments.springernature.com/sources/springer-protocols>

PNAS <https://www.pnas.org/>

JoVE <https://www.jove.com/>

Cochrane Library <https://www.cochranelibrary.com/>

BMJ Best Practice <https://bestpractice.bmj.com/info/>

Faculty opinions <https://facultyopinions.com/>

All databases [https://lib.ccmu.edu.cn/zlcx\\_3123/czsjk\\_3155/index.htm](https://lib.ccmu.edu.cn/zlcx_3123/czsjk_3155/index.htm)

## **How to become a search expert**

Did you know that you can use more than just "Baidu" to find information? If you want to find the information you need quickly and accurately, come here to learn it.

### **1. Take the Medical Information Retrieval course**

The course of Medical Information Retrieval offered by the library, for vocational students, undergraduates, postgraduates and international students, is officially included in the teaching plan of the school. This course is a method course which cultivates students to make them have good information literacy, learn to master retrieval tools and obtain information and knowledge from information resources. The teaching goal of this course is to allow students to fully understand the basic theory and basic knowledge of information retrieval, and master the general methods and techniques of various retrieval tools and computer retrieval systems.

### **2. Attend a series of cathedra**

All year round, the library insists on providing different types of free training lectures for readers inside and outside the school. The content of the lecture involves the utilization of literature information resources and the retrieval technology of various databases purchased by CCMU. The lecture schedule will be announced on the library homepage and WeChat public account at the beginning of each semester. Each lecture will be

released in advance through the "Library Announcement" column on the library homepage and the "Wednesday Lecture" series on the WeChat public account.

Lectures by appointment are also available in the library. If more than five people request a lecture on the same topic, you can contact Information Reference Department (010-83911305) to make an appointment.

### **3. Contact subject librarians to organize special lectures**

Subject librarians cooperate with faculty and students to offer special training lectures tailored for related majors.